

**APPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
March 11, 2014**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, 66 N. Lassen Street, Susanville CA. with Chairman, Bob Pyle; Vice Chairman, Rod DeBoer; Board members, Tom Hammond, Lino Callegari, Brian Wilson and Larry Wosick present. Also present were: Dan Newton, APCO; Erik Edholm, Air Quality Specialist; and Teo Lovin, Recording Secretary.

C. AGENDA APPROVAL

It was moved by Lino Callegari, seconded by Rod DeBoer, and carried to approve the February 11, 2014 agenda.

D. APPROVAL OF MINUTES

APPROVAL OF MINUTES FOR THE MEETING OF: October 8, 2013. It was moved by Bob Pyle and seconded by Lino Callegari to approve the minutes of October 8, 2013. Motion carried unanimously.

E. BOARD MEMBER ISSUES/REPORTS

NO BOARD MEMBER ISSUES/REPORTS

F. CORRESPONDENCE

NO CORRESPONDENCE

G. PUBLIC COMMENT

NO PUBLIC COMMENT

H. MATTERS FOR BOARD CONSIDERATION

1. Election of Chair and Vice Chair for 2014

Board moved to elect Bob Pyle as chair, motion by Brian Wilson, seconded by Tom Hammond, and carried unanimously. Board moved to elect Rod DeBoer as Vice Chairman, motion by Brian Wilson, seconded by Tom Hammond, and carried unanimously.

- 2. Report on District Activities:** Dan Newton gave the report on the District's activities. The District had been involved with the following items since the last meeting: Carl Moyer related activities: responded to various questions, inspected tractors, TIMBER program document preparation, monitored agreements; HL Power Title V Permit renewal; facility inspections: Herlong Federal Correctional Institute, High Desert State Prison; responded to complaint: open burning – Janesville; Hearing Board Special Vacancy Notice; gasoline facility regulation research; boiler research; facility compliance review; Burn Rule modification research and pamphlet creation. Report received and accepted.

3. District Financial Report

The Financial Reports for October, November and December 2013 were presented by Dan Newton. Dan stated that each month is staying fairly consistent. Each month the balance has been increasing steadily since January of 2012, when we transferred from the County to the City, due to charging time out to street and road projects. Report received and accepted.

4. TIMBER Program Policies and Procedures Addendum

Dan presented the TIMBER Program Policies and Procedures Addendum. Dan stated the TIMBER Guidelines require air districts to create addendum to their current CMP Policies and Procedures, explaining how the district will administer the program.

Brian Wilson stated item 2 and 3 of the TIMBER Program Policies and Procedures Addendum, Dealer Selection and Dismantler Selection was more of a statement of what was done rather than an actual procedure. Is this ever going to come back and are we going to need to update those to actually have a policy on how to pick a dealer and dismantler?

Dan stated he would have to look into that and get more information. The air district is going through the process with the Air Resources Board and the District is trying to do it as minimally as possible for that same reason.

It was moved by Rod DeBoer, and seconded by Larry Wosick to approve TIMBER Program Policies and Procedures Addendum. Motion carried unanimously.

5. TIMBER Program Dealer Agreement NorCal Kenworth3

Dan Newton presented the Truck Improvement/Modernization Benefiting Emission Reductions (TIMBER) Dealer Contract Agreement, NorCal Kenworth. This agreement formalizes the relationship between the District and NorCal Kenworth for the TIMBER program through the Carl Moyer Grant process. It was moved by Brian Wilson, and seconded by Rod DeBoer to Authorize APCO to execute the Agreement. Motion carried unanimously.

6. TIMBER Program Dismantler Agreement North State Truck

Dan Newton presented the Truck Improvement/Modernization Benefiting Emission Reductions (TIMBER) Dismantler Contract Agreement, North State Truck Equipment, Inc. This agreement formalizes the relationship between the District and North State Truck Equipment, Inc. for the TIMBER program through the Carl Moyer Grant process. It was moved by Brian Wilson, and seconded by Rod DeBoer to Authorize APCO to execute the Agreement. Motion carried unanimously.

7. Carl Moyer Cycle 16 Resolution # 14-01

Dan Newton presented the Application and Resolution for Carl Moyer 16th Cycle funding. Dan stated there is \$200,000 available. \$20,000 would be allowed for administrative fees such as staff time, advertising, etc. In addition, administrative fee would be used to track the grants after they are awarded to confirm the grantees are doing their annual reports as required.

Tom Hammond asked where the District advertises the Carl Moyer Grant.

Dan stated the District would advertise it on the radio, newspaper and on the District's website.

It was moved by Tom Hammond, and seconded by Rod DeBoer to authorize the APCO to submit the application and resolution for Carl Moyer 16th Cycle Funding. Motion carried unanimously.

8. Carl Moyer Year16S Resolution # 14-02

Dan Newton presented the Application and Resolution for Carl Moyer (Year 16S) Special Funds. Dan stated these funds do not come with an administrative allowance, and must be expended within one year of the grant execution date. The District would continue to use these funds to support retrofit or repower projects for agriculture, commercial, and municipal projects as applicable. It was moved by Rod DeBoer, and seconded by Larry Wosick to authorize the APCO to submit the application and resolution for Carl Moyer 16S Special Funds. Motion carried unanimously.

9. Updating Current District Open Burn Rules

Updating Current District Open Burn Rules was presented by Dan Newton. Dan stated the district currently has two rules regarding open burning: Rule 4:7- Open Burning and Rule: 4:8 – Exceptions. Both rules were adopted 10-1-71. Under Rule 4:8(b) Fires used for disposal of household rubbish originating at one and two family dwellings, which fires are maintained by the occupant of the dwelling at the dwelling are allowed. Rule 4:8(b) is in direct conflict with the Outdoor Residential Waste Burning ATCM. The district staff would like permission by the board to proceed in updating Rules 4:7 & 4:8 to resolve conflicts with the ATCM. It was moved by Lino Callegari, and seconded by Rod DeBoer to authorize the APCO to approve district staff to proceed in updating district rules 4:7 & 4:8

I. ADJOURN 3:26 P.M.

Motion by Larry Wosick to adjourn the March 11, 2014 Lassen County Air Pollution Control District Governing Board Meeting.