

LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT GOVERNING BOARD

GOVERNING BOARD

Mendy Schuster, Chairman
Russ Brown, Vice Chairman
Chris Gallagher
Jason Ingram
Quincy McCourt
Tom Neely

Staff

Erik Edholm
Air Pollution Control Officer
Vacant
Air Quality Engineer
Sarah Dacosta
Administrative Staff Assistant

LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT GOVERNING BOARD SPECIAL MEETING

City Council Chambers
66 N. Lassen Street, Susanville, CA 96130

Agenda
Tuesday, March 14, 2023

3:00 p.m.

ADDRESSING THE BOARD

- * Any person desiring to address the Board shall first secure permission of the presiding officer.
 - * Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment.
 - * The Board of Directors will not take action on any subject that is not on the Agenda.
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- A. CALL TO ORDER**
- B. ROLL CALL OF BOARD OF DIRECTORS**
- C. AGENDA APPROVAL**
- D. APPROVAL OF MINUTES FOR THE MEETINGS OF: FEBRUARY 14, 2023**
- E. BOARD MEMBER ISSUES/REPORTS**
- F. CORRESPONDENCE**
- G. PUBLIC COMMENT**
(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to agendize the matter at a future meeting).
- H. MATTERS FOR BOARD CONSIDERATION**

1. **Subject:** Amend Fiscal Year 2022-2023 Budget to Accommodate Additional Program Funding

Recommendation: Approve Resolution 23-05 amending the Fiscal Year 2022-2023 Budget

I. ADJOURN

NEXT SCHEDULED GOVERNING BOARD MEETING APRIL 12, 2023.

**UNAPPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
February 14, 2023**

The Board convened in regular session at 1:22 P.M. in City of Susanville Council Chambers, located at 66 N. Lassen St., Susanville, CA, with; Directors Mendy Schuster, Quincy McCourt, Tom Neely, and Russ Brown present. Also present were Erik Edholm, Air Pollution Control Officer (APCO), and Sarah DaCosta, Administrative Staff Assistant. Directors Chris Gallagher and Jason Ingram were absent.

C. AGENDA APPROVAL

Motion by Director Brown, second by Director McCourt, to approve the agenda. Motion carried. Directors Gallagher and Ingram were absent.

D. APPROVAL OF MINUTES:

Motion for approval of the minutes for the meeting of December 13, 2022 by Director Brown, second by Director McCourt. Motion carried. Directors Gallagher and Ingram were absent.

E. BOARD ISSUES / REPORTS:

Director Neely brought up the issue of the Fairground needing to get an updated tractor. Mr. Edholm briefly discussed the criteria and agreed to contact Kaitlyn regarding this issue.

F. CORRESPONDENCE:

NO CORRESPONDENCE

G. PUBLIC COMMENT:

NO COMMENTS

H. MATTERS FOR BOARD CONSIDERATION:

1. Election of Chair and Vice Chair for 2023

Motion to elect Director Schuster as Chairman and Director Brown as Vice Chairman by Director McCourt. Second by Director Neely. Motion carried. Directors Gallagher and Ingram were absent.

2. Report on District Activities:

Carl Moyer/FARMER Related Activities:

Mr. Edholm reported that Reesa, the Honey Lake Pool Manager has been helping with the Carl Moyer and FARMER inspections.

Wood Stove Replacement Program:

Mr. Edholm reported that most of the available funds have been issued. There are 27 projects still in process. No applicants have been turned away yet but Mr. Edholm stated that he will look at the finances and request more funding if needed.

Mt. Lassen Power Restart:

Mr. Edholm reported that Mt. Lassen Power is restarting under a limited permit. They will need to apply for Title V permit withing one year of startup.

3. District Financial Report:

Mr. Edholm presented the financial reporting for December 2022 and January 2023. Net beginning balance was \$383,433.56 in December. The net ending balance in January is \$333,292.59. Most of the expenditures went to the Wood Stove Replacement Program and to the Green Waste Reduction Program.

4. Carl Moyer Grant Award, Willis Dow

Mr. Edholm presented the proposed Carl Moyer Grant for execution under the 23rd Cycle grant, of which the district currently has \$389,889 of Cycle 23, 24, and 25 funds available for award. The proposed grant is to Willis Dow for a tractor replacement project that will replace a 1977 Steiger Wildcat with a 2022 Case IH Steiger 470, for a total grant of \$135,000.

Motion to approve Resolution 23-01 authorizing the APCO to execute grant agreement 18-23-CMP-07 in the amount of \$135,000 to Willis Dow by Director McCourt, seconded by Vice Chairman Brown. Motion carried. Directors Gallagher and Ingram were absent.

5. Carl Moyer Grant Award, Brian Wolf

Mr. Edholm presented the proposed Carl Moyer Grant for execution under the 24th Cycle grant, of which the District currently has \$389,899 of Cycle 23, 24, and 25 funds available for award. The proposed grant is to Brian Wolf for a tractor replacement project that will replace a 1979 John Deere 2640 with a 2022 John Deere 6105E, for a total grant amount of \$50,000.

Motion to approve Resolution 23-02 authorizing the APCO to execute grant agreement 18-24-CMP-01 in the amount of \$50,000 to Brian Wolf by Vice Chairman Brown, seconded by Director McCourt. Motion carried. Directors Gallagher and Ingram were absent.

6. Carl Moyer Grant Award, Corder Farms

Mr. Edholm presented the proposed Carl Moyer Grant for execution under the 24th Cycle grant, of which the District currently has \$389,899 of Cycle 23, 24, and 25 funds available for award. The proposed grant is to Corder Farms for a tractor replacement project that will replace a 1976 Steiger Panther III with a 2022 John Deere 8R 310, for a total grant amount of \$50,000.

Motion to approve Resolution 23-03 authorizing the APCO to execute grant agreement 18-24-CMP-02 in the amount of \$50,000 to Corder Farms by Director McCourt, seconded by Vice Chairman Brown. Motion carried. Directors Gallagher and Ingram were absent.

7. Carl Moyer Grant Award, Duane Crum

Mr. Edholm presented the proposed Carl Moyer Grant for execution under the 24th Cycle grant, of which the District currently has \$389,899 of Cycle 23, 24, and 25 funds available for award. The proposed grant is to Duane Crum for a tractor replacement project that will replace a 1966 Massey Ferguson 205 with a 2022 John Deere 50 G, for a total grant amount of \$50,000.

Motion to approve Resolution 23-04 authorizing the APCO to execute grant agreement 18-24-CMP-03 in the amount of \$50,000 to Duane Crum by Director Neely, seconded by Vice Chairman Brown. Motion carried. Directors Gallagher and Ingram were absent.

I. ADJOURN 2:15 P.M.

Motion to adjourn the February 14, 2023 Lassen County Air Pollution Control District Governing Board Meeting by Vice Chairman Brown, seconded by Chairman Schuster. Motion carried. Directors Gallagher and Ingram were absent.

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Meeting of March 14, 2023

To: Governing Board

From: Erik Edholm, APCO

Subject: Amend Fiscal Year 2022-2023 Budget to Accommodate Additional FARMER Program Funding

When preparing the 2022-2023 budget, all FARMER project funds had been awarded. The district was awarded in December 2022, \$2,660,549.54 in Year 4 FARMER funding to facilitate various projects in Lassen and Modoc County. The district is currently entering into FARMER agreements with grant recipients. The district will need to increase expenditures and revenues to administer Year 4 of the FARMER program.

Staff proposes to increase expenditures and revenues in the amount of \$2,660,549.54 for FARMER Program funding.

Recommendation:

Approve Resolution 23-05 amending the Fiscal Year 2022-2023 Budget

Respectfully Submitted,

Erik Edholm
Air Pollution Control Officer

RESOLUTION NO. 23-05

A RESOLUTION BY THE BOARD OF DIRECTORS FOR THE LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT AMMENDING THE FISCAL YEAR 22/23 BUDGET.

WHEREAS, Lassen County Air Pollution Control District (District) annually adopts a budget for its administrative, operational costs, and grant distribution;

WHEREAS, the Governing Board approved and adopted the 2022-2023 Fiscal Year Budget on June 12, 2022, by Resolution No. 22-04;

WHEREAS, the Governing Board approved on October 11, 2022, Resolution 22-07 authorizing the District to enter into a FARMER SAP Master and Allocation Agreements with Placer County Air Pollution Control District (PCAPCD);

WHEREAS, Resolution 22-07 authorized the Air Pollution Control Officer to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FARMER SAP Master Agreement and any associated Allocation Agreements.

WHEREAS, the District has been awarded FARMER project funding and finds it necessary to amend the 2022-2023 Fiscal Year Budget as follows:

- 1) Increase FARMER Program Revenue Line Item by \$2,660,549.54 to a total of \$2,660,549.54 for fiscal year 2022-23.
- 2) Increase FARMER Program Expenditure Line Item by \$2,660,549.54 to a total of \$2,660,549.54 for fiscal year 2022-23.

NOW, THEREFORE, BE IT RESOLVED, by the LCAPCD Governing Board the 2022-2023 Fiscal Year Budget is hereby amended as detailed above.

The foregoing resolution was approved and adopted by the following vote of the Board on March 14, 2023.

AYES:

NOES:

ABSTAIN:

ABSENT:

Mendy Schuster, Chairman
Lassen County Air Pollution Control District

ATTEST:

Erik Edholm
Air Pollution Control Officer