

LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT GOVERNING BOARD

GOVERNING BOARD

Chris Gallagher, *Chairman*
Jeff Hemphill, *Vice Chairman*
Russ Brown
Tom Hammond
Quincy McCourt
Mendy Schuster

STAFF

Erik Edholm
Air Pollution Control Officer
Vacant
Air Quality Engineer
Sara Dacosta
Administrative Staff Assistant

LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT GOVERNING BOARD MEETING

City Council Chambers
66 N. Lassen Street, Susanville, CA 96130

Agenda
Tuesday, December 13, 2022

1:00 p.m.

ADDRESSING THE BOARD

- * Any person desiring to address the Board shall first secure permission of the presiding officer.
 - * Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment.
 - * The Board of Directors will not take action on any subject that is not on the Agenda.
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- A. CALL TO ORDER**
- B. ROLL CALL OF BOARD OF DIRECTORS**
- C. AGENDA APPROVAL**
- D. APPROVAL OF MINUTES FOR THE MEETINGS OF: OCTOBER 11, 2022**
- E. BOARD MEMBER ISSUES/REPORTS**
- F. CORRESPONDENCE**

G. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to agendize the matter at a future meeting).

H. MATTERS FOR BOARD CONSIDERATION

- PG 5 **1. Subject** Report on District Activities
Recommendation: Information only/Receive Report
- PG 6 **2. Subject:** District Financial Report
Recommendation: Information only/Receive Report

PG 8 **3. Subject:** Application for Carl Moyer 25th Cycle Funding
Recommendation: Approve Resolution 22-10 committing the District to participate in the Carl Moyer Program, accepting Program Funds, and follow the requirements of the Program.

I. ADJOURN

NEXT SCHEDULED GOVERNING BOARD MEETING FEBRUARY 14, 2023.

**UNAPPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
October 11, 2022**

The Board convened in regular session at 1:05 P.M. in City of Susanville Council Chambers, located at 66 N. Lassen St., Susanville, CA, with; Chairman Chris Gallagher, Vice Chairman Jeff Hemphill, Directors Mendy Schuster, Quincy McCourt, and Russ Brown present. Also present were Erik Edholm, Air Pollution Control Officer (APCO), Chandra Jabbs, Finance Manager, and Sarah DaCosta, Administrative Staff Assistant. Director Tom Hammond was absent.

C. AGENDA APPROVAL

Motion by Director McCourt, second by Director Brown, to approve the agenda. Motion carried. Director Hammond absent.

D. APPROVAL OF MINUTES:

Motion for approval of the minutes for the meeting of July 12, 2022, by Vice Chairman Hemphill, second by Director Brown. Motion carried. Director Tom Hammond absent.

E. BOARD ISSUES / REPORTS:

Present smoke and possible causes were discussed.

F. CORRESPONDENCE:

NO CORRESPONDENCE

G. PUBLIC COMMENT:

NO COMMENTS

H. MATTERS FOR BOARD CONSIDERATION:

1. Report on District Activities:

Carl Moyer/FARMER Related Activities:

Mr. Edholm reported on the receipt of the Carl Moyer funds since the last board meeting and explained that we are waiting to run the application pool until the FARMER application have come through and are processing. Director Quincy inquired about the availability of additional funds. Mr. Edholm explained how the funding works and that one option would be to do a match requirement from program funding.

Wood Stove Replacement Program:

Mr. Edholm also discussed the steadiness of the Wood Stove Replacement Program. Chairman Gallagher requested to have a summary of the Wood Stove Replacement vouchers issued by year ready at the next board meeting.

Mt. Lassen Power Restart:

Mr. Edholm reported that Mt. Lassen Power now has submitted for permit approval. The review should be finalized in the next couple weeks and the

process of public review will start. Operations should restart by the end of the year or beginning of next year.

Residential Green Waste Program:

Mr. Edholm discussed funding of the City's Leaf Program as well as the various areas participating in the Green Waste Program.

2. District Financial Report:

Mr. Edholm presented the financial reporting from June 2022 through September 2022. The net ending balance for the quarter is \$336,909.45.

3. FARMER 21/22 Shared Allocation Pool:

Mr. Edholm explained the shared allocation pool in which we submit FARMER applications to Placer County for approval and funding. The Master Agreement will essentially continue this process. Motion to approve Resolution 22-07, authorizing the District to enter into a FARMER Master Agreement and Allocation Agreement with Placer County Air Pollution Control District and authorizing the Air Pollution Control Officer to conduct all negotiations, execute and submit all documents related to the FARMER program by Director Schuster, second by Director McCourt. Motion carried. Director Hammond absent.

4. Carl Moyer State reserve Year 24:

Mr. Edholm explained the funding for this program and its usefulness with the Green Waste Program. Motion to approve Resolution 22-08, approving the District's participation in the FY 2021-22 Community Air Protection program by Director McCourt, second by Vice Chairman Hemphill. Motion carried. Director Tom Hammond absent.

5. Auditor's Report for Year Ended June 30,2022:

Mrs. Jabbs explained that the 2021 audit was a clean audit. Motion to approve Resolution 22-09, accepting the Basic Financial Statements and Independent Auditor's Report for year ended June 30,2022 by Vice Chairman Hemphill, second by Director McCourt. Motion carried. Director Hammond absent.

I. ADJOURN 1:53 P.M.

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Meeting of December 13, 2022

To: Governing Board

From: Erik Edholm, APCO

Subject: Report on District Activities

The District has been involved in the following since the last meeting:

- Carl Moyer/FARMER Related Activities
 - o FARMER application correspondence
 - o \$2,390,000 awarded for Lassen and Modoc projects
 - o Executed new agreements
 - o Equipment inspections
- Wood Stove Replacement Program
 - o Local Program
 - \$465,000 Total funding
 - 268 Vouchers issued
 - o State Program
 - \$237,000 Total funding
 - 88 Vouchers issued
- Renew Existing Permits
- Permit Modifications
- Facility Inspections
- Residential Green Waste Program
- Mt Lassen Power Restart

Some of these items will likely become the subject of future agenda items for Board discussion.

Staff can answer questions about any of these items as necessary.

Respectfully Submitted,

Erik Edholm
Air Pollution Control Officer

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Meeting of December 13, 2022

To: Governing Board

From: Erik Edholm, APCO

Subject: October 2022 Financial Report

Opening Balance:	\$ 336,909.45
Carl Moyer Program Balance	\$ 122,386.91
Net Beginning Balance:	\$ 459,296.36

<u>Revenue:</u>	
Permits	\$ 4,073.63
DMV Fee Revenue	\$ 6,175.69
Property Tax	\$ 0.00
Carl Moyer Program	\$ 0.00
Subvention	\$ 0.00
AB 197 Admin	\$ 0.00
Interest (Fair Market Value Adjustment)	\$ 0.00
Total Revenue	\$ 10,249.32

<u>Expenditures:</u>	
Contract Services – City of Susanville	
Salaries and Benefits	\$ 18,538.00
Services and Supplies	\$ 3,888.00
Carl Moyer Grant	\$ 35,000.00
FARMER Grant	\$ 0.00
AB 617 – Green Waste Reduction Program	\$ 1,406.19
LCAPCD Wood Stove Replacement Program	\$ 9,000.00
Total Expenditures	\$ 67,832.19

Ending Balance	
Carl Moyer Program Balance	\$ 401,713.49
Net Ending Balance:	\$ 87,836.91
	\$ 314,326.58

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Meeting of December 13, 2022

To: Governing Board

From: Erik Edholm, APCO

Subject: November 2022 Financial Report

Opening Balance:	\$ 314,326.58
Carl Moyer Program Balance	\$ 87,836.91
Net Beginning Balance:	\$ 401,713.49

Revenue:

Permits	\$ 0.00
DMV Fee Revenue	\$ 7,146.07
Property Tax	\$ 0.00
Carl Moyer Program	\$ 0.00
Subvention	\$ 0.00
AB 197 Admin	\$ 0.00
Interest (Fair Market Value Adjustment)	\$ 0.00
Total Revenue	\$ 7,146.07

Expenditures:

Contract Services – City of Susanville	
Salaries and Benefits	\$ 18,538.00
Services and Supplies	\$ 3,888.00
Carl Moyer Grant	\$ 0.00
FARMER Grant	\$ 0.00
AB 617 – Green Waste Reduction Program	\$ 3,000.00
LCAPCD Wood Stove Replacement Program	\$ 0.00
Total Expenditures	\$ 25,426.00

Ending Balance	
Carl Moyer Program Balance	\$ 383,433.56
Net Ending Balance:	\$ 87,836.91
	\$ 296,046.65

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Meeting of December 13, 2022

To: Governing Board

From: Erik Edholm, APCO

Subject: Application for Carl Moyer 25th Cycle Funding

Attached is the application for the District to receive 25th Cycle Carl Moyer funding in the tentative amount of \$200,000. An amount of \$25,000 would be allowed for administrative fees (staff time, advertising, etc). The District would continue to use these funds to support retrofit, repower and replacement projects for agriculture, commercial, and municipal projects as applicable.

The application requires adoption of a Board Resolution (attached) committing the District to participate in the Carl Moyer Program, accepting Program Funds, and follow the requirements of the Program.

Recommendation:

Approve Resolution 22-10 committing the District to participate in the Carl Moyer Program, accepting Program Funds, and follow the requirements of the Program.

Respectfully Submitted,

Erik Edholm
Air Pollution Control Officer

RESOLUTION NO. 22-10

A RESOLUTION BY THE BOARD OF DIRECTORS FOR THE LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT ACCEPTING CARL MOYER PROGRAM FUNDS FROM THE CALIFORNIA AIR RESOURCES BOARD.

WHEREAS, California Health and Safety Code sections 44275-44299.2 authorize the California Air Resources Board (ARB) to allocate Carl Moyer Program (CMP) funds to local air quality districts to provide financial incentives to both the public and private sectors to implement eligible projects to reduce emissions from on-road, marine, locomotive, agricultural, and off-road engines;

WHEREAS, Lassen County Air Pollution Control District (LCAPCD) has successfully implemented Carl Moyer Program projects in past years to reduce emissions and improve air quality in Northeast Plateau and seeks to continue to reduce emissions from diesel engines through clean air projects;

WHEREAS, California Health and Safety Code section 44287 requires air districts participating in the Carl Moyer Program to provide match funding, and Carl Moyer Program Guidelines (CMP Guidelines) have established a match requirement of 15 percent of State funds received, with an exemption from this requirement for districts receiving the minimum grant award of \$200,000;

WHEREAS, the District may also have projects that qualify for grant funds through the “Rural District Assistance Program” (RAP);

WHEREAS, the District may be invited to accept Carl Moyer Program funds from other districts through inter-district transfer;

NOW, THEREFORE, BE IT RESOLVED that the LCAPCD does hereby approve the District’s continued participation in the Carl Moyer Program, and the acceptance of funds allocated and awarded to the District for eligible projects and program administration each year until 2022, in accordance with the terms and conditions of CMP grant agreements; and

BE IT FURTHER RESOLVED that the LCAPCD will comply with Carl Moyer Program requirements as specified in sections 44275 through 44299.2 of the Health and Safety Code, the applicable CMP Guidelines, and the District’s CMP Policies and Procedures;

BE IT FURTHER RESOLVED that the LCAPCD commits to provide sufficient funds to meet the match requirements specified in the CMP Guidelines, as applicable, each year until 2023; and

BE IT FURTHER RESOLVED that the LCAPCD authorizes the parties specified below to accept qualified projects, grant funds, and administrative funds awarded to the District through the RAP funding program each year until 2023; and

BE IT FURTHER RESOLVED that the Air Pollution Control Officer/Executive Officer [and/or other individual(s) or positions named herein is/are] authorized to execute on behalf of the District grant agreements with ARB, and all other necessary documents to implement and carry out the purposes of this resolution, each year until 2023.

The foregoing resolution was approved and adopted by the following vote of the Board on December 13, 2022.

AYES:

NOES:

ABSTAIN:

ABSENT:

Chris Gallagher, Chairman
Lassen County Air Pollution Control District

ATTEST:

Erik Edholm
Air Pollution Control Officer

ATTACHMENT 2: CARL MOYER PROGRAM APPLICATION

The California Air Resources Board must receive this application by the due date specified in the Solicitation Memo <https://ww2.arb.ca.gov/administrative-forms-carl-moyer-program-community-air-protection-incentives>.

Send the Air District's signed application to MSCD Grants at MSCDGrants@arb.ca.gov.

SECTION 1: APPLICANT AIR DISTRICT

Air District Name: Lassen Count	
Street Address: 720 South Street	City/Zip Code: Susanville 96130
Contact Person: Erik Edholm	Telephone Number: 530-257-1041
E-mail: eedholm@cityofsusanville.org	
The address provided above matches the address provided on the Air District's Data Record Form (STD 204) or Government Agency Tax Payer ID Form <input checked="" type="checkbox"/> Yes <input type="checkbox"/> If no, the Air District will be submitting a corrected STD. 204 or Government Agency Tax Payer ID Form to CARB.	

SECTION 2: AIR DISTRICT REQUEST OF CARL MOYER PROGRAM FUNDING

Moyer Year: 25	Fiscal Year: 2022-23
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Check one box and enter the dollar amount (if applicable).

<input type="checkbox"/> Tentative allocation ("Total Allocation" amount from Attachment 1):	\$	
<input type="checkbox"/> Greater amount than tentative allocation, if available:	\$	
Sum of tentative allocation plus greater amount:	\$	
<input checked="" type="checkbox"/> Minimum allocation of \$200,000 (no match required).		
<input type="checkbox"/> Minimum allocation and authorizes the funds be designated to the Rural District Assistance Program (RAP) for the current fiscal year.		
<input type="checkbox"/> Tentative allocation and authorizes the funds be designated to a lead air district for the current fiscal year. Identify the lead air district:		
<input type="checkbox"/> No Carl Moyer Program funds. Air District declines all funding for this fiscal year.		

ATTACHMENT 2: CARL MOYER PROGRAM APPLICATION
 MSCD/ITAB-099 (REV. 12/2020) PAGE 2 OF 3

SECTION 3: AIR DISTRICT MATCHING FUNDS
(15% OF FUNDING REQUEST, FOR APPLICATIONS OVER \$200,000)

The Total Air District Match is based on the: <input type="checkbox"/> Tentative allocation <input type="checkbox"/> Request Allocation (Tentative allocation plus greater amount) <input type="checkbox"/> Other
Total Air District Match:

Specify match funding by Source and Amount:

Source of Funding	Dollar Amount

Match Funds Subtotal:
Estimated In-Kind Administration: (Up to 15% of Total District Match)

SECTION 4: PROGRAM ADMINISTRATION

Check the box with the percentage for program administration that best applies to the Air District. If the Air District wishes to request a program administration grant percentage lower than the 6.25% or 12.5% allowed under statute (H&SC § 44299.1) check last box and enter the percentage.

<input type="checkbox"/> 6.25% (Air District with one million or more inhabitants)
<input checked="" type="checkbox"/> 12.5% (Air District under one million inhabitants)
<input type="checkbox"/> The Air District requests program administration funds be included in this grant at a lower portion than allowed by statute. Percent of the total grant:

ATTACHMENT 2: CARL MOYER PROGRAM APPLICATION
MSCD/ITAB-099 (REV. 12/2020) PAGE 3 OF 3

SECTION 5: BOARD RESOLUTION

Check one box and complete the date (if applicable).

This application has been duly approved and authorized by the Air District governing board, as specified in the attached resolution.

This application is scheduled to go before the Air District Board.

Date scheduled to go before the Air District Board:
12/13/2022


SECTION 6: AIR DISTRICT CONTACT INFORMATION

Air District Air Pollution Control Officer	Telephone Number	Email Address
Erik Edholm	530-257-1041	eedholm@cityofsusanville.org

Air District Carl Moyer Program Manager	Telephone Number	Email Address
Erik Edholm	530-257-1041	eedholm@cityofsusanville.org

SECTION 7: AIR DISTRICT APCO/EO APPROVED SIGNATURE

To the best of my knowledge and belief, the information in this application is true and correct. Unless my Air district has declined or designated these grant funds, an up-to-date Carl Moyer Program District Policies and Procedures Manual, based on current Carl Moyer Program Guidelines, is maintained at the Air District's office.

Signature of Air Pollution Control Officer: 	Date of Signature: 11/14/2022
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