

**APPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
October 9, 2018**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, located at 66 N. Lassen Street, Susanville, CA., with; Chairman Chris Gallagher, Vice Chairperson Mendy Schuster, and Directors Joe Franco and Kevin Stafford present. Also present were: Dan Newton, Air Pollution Control Officer (APCO); Erik Edholm, Air Quality Engineer (AQE), and Kristin Shepard, Administrative Staff Assistant. Directors Jeff Hemphill and Tom Hammond absent.

C. AGENDA APPROVAL

Motion by Director Franco, second by Director Stafford, to approve the August 14, 2018, agenda. Motion carried.

D. APPROVAL OF MINUTES

APPROVAL OF MINUTES FOR THE MEETING OF; August 14, 2018: Director Franco motioned to approve the August 14, 2018 minutes, and the motion was seconded by Vice Chairman Schuster. Motion carried.

E. BOARD MEMBER ISSUES/REPORTS

NO BOARD MEMBER ISSUES/REPORTS canceled cancelled

F. CORRESPONDENCE

NO CORRESPONDENCE

G. PUBLIC COMMENT

NO PUBLIC COMMENT

H. MATTERS FOR BOARD CONSIDERATION

1. Report on District Activities

Dan Newton, Air Pollution Control Officer (APCO) gave a report on recent District activities. The District has been involved with the following items since the last meeting:

Carl Moyer Grant Program: Staff responds to inquiries regarding project eligibility and monitor existing agreements. Additionally, Mr. Edholm is required to inspect all equipment associated with approved projects.

Facility Inspections: APCO Newton, informed the Board that the District currently has approximately 70 facilities permitted, and staff attempts to inspect these facilities annually.

2. District's Financial Report

Mr. Newton presented the financial reports for August and September 2018. He explained the reports detail the revenue and expenditures of the District and noted that the net ending balance continues to remain consistent. He also

described the type of revenue sources the District receives and outlined expenditures the District incurs monthly.

3. CAPCOA Woodsmoke Reduction Pilot Program Workplan Modification

Mr. Edholm reported details about the implementation of the CAPCOA Woodsmoke Reduction Pilot Program. Mr. Edholm stated the District had received feedback from Retailer that the 4 week voucher expiration in some projects was too short. The District had modified the program to allow additional time if approved.

Director Franco motioned to approve resolution 18-08 approving the modification to the existing Woodsmoke Reduction Pilot Program Workplan, seconded by Director Stafford. Motion carried.

4. Amend Fiscal Year 2018/2019 Budget to Accommodate Additional Woodsmoke Reduction Program Funding

Mr. Edholm stated that the District had awarded all of the initial allocated \$45,000. The District was awarded an additional \$90,000 of Woodsmoke Reduction funding. The additional funding would require a budget amendment to receive and expend the Woodsmoke Reduction funding.

Chairman Gallagher inquired if a budget amendment required a four-fifths vote. Mr. Newton contacted District Counsel Einhorn and was advised to approve the budget amendment and Mr. Einhorn would verify after the meeting.

Director Stafford motioned to approve resolution 18-09 amending the Fiscal Year 2018/2019 Budget, seconded by Vice Chairman Schuster. Motion carried.

5. Residential Waste Burning Request for Exemption

Mr. Newton presented to the Board the request for exemption of the Residential Waste Burning Air Toxic Control Measure for certain low population areas within the county. The exemption was requested in 2013, however it must be renewed every 5 years.

Vice Chairman Schuster motioned to approve resolution 18-10 approving the request to the California Air Resources Board for exemptions to certain provisions of the airborne toxic control measure to reduce emissions of toxic air contaminants from outdoor residential waste burning, seconded by Director Stafford. Motion carried.

6. Carl Moyer Dealer Agreement for Agricultural Equipment Replacement - Lane Tractor

Mr. Edholm stated the Dealers were required to enter into agreement with the District to participate in the Carl Moyer Program. Lane Tractor Sales, Inc was requesting to enter into an agreement with Lassen County APCD to participate in the District's Carl Moyer Program.

Director Franco motioned to approve resolution 18-11 authorizing the APCO to execute dealer agreement with Lane Tractor Sales, Inc., seconded by Director Stafford. Motion carried.

7. Carl Moyer Agricultural Equipment Replacement Program – Steve Bricker

Mr. Edholm informed the Board that the proposed grant to Steve Bricker is for a tractor replacement project that will replace a 1978 JI Case 480C with a 2018 LS XU6168CPS, for a total grant amount of \$35,000.

Vice Chairman Schuster motioned to approve resolution 18-12 authorizing the APCO to execute grant agreement 18-20-CMP-04 in the amount of \$35,000 to Steve Bricker, seconded by Director Stafford. Motion carried.

I. ADJOURN 3:50 P.M.

Motion by Director Franco, second by Director Stafford, to adjourn the October 9, 2018, Lassen County Air Pollution Control District Governing Board Meeting. Motion carried.