

**APPROVED MINUTES  
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT  
GOVERNING BOARD  
2-12-19**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, located at 66 N. Lassen Street, Susanville, CA., with; Chairman Chris Gallagher, Vice Chairperson Mendy Schuster, and Directors Joe Franco, Kevin Stafford, and Jeff Hemphill present. Also present were: Erik Edholm, Air Quality Engineer (AQE), Deborah Savage, Finance Manager, and Angelina Chamblee, Administrative Staff Assistant. Director Tom Hammond absent.

**C. AGENDA APPROVAL**

**D. APPROVAL OF MINUTES**

APPROVAL OF MINUTES FOR THE MEETING OF; October 9, 2018: Motion by Director Franco, second by Director Hemphill, to approve the October 9, 2018 Minutes. Motion carried.

**E. BOARD MEMBER ISSUES/REPORTS**

Director Hemphill had a concern as to SPI stock piling ash in Doyle. Air Quality Specialist Edholm stated the ash is used to change the pH level in the soil for agricultural purposes, and the fugitive ash may be exempt from fugitive emissions rule, but not the nuisance rule. If the district receives complaints, and the district verifies the fugitive ash is a public nuisance, the district can issue a nuisance violation. When the district was notified of the ash, the water board was contacted, because the parcels in question are in a flood zone. District staff must witness the fugitive ash, and has requested concerned citizens, as well as fire dept. personal to call in when the fugitive ash is visible. No complaints have been received regarding the fugitive ash for quite some time. This is still an issue and Air Quality Specialist Edholm said he will be looking further into it. Director Gallagher requested a letter to be written to SPI regarding the dust issues.

**F. CORRESPONDENCE**

NO CORRESPONDENCE

**G. PUBLIC COMMENT**

NO PUBLIC COMMENT

**H. MATTERS FOR BOARD CONSIDERATION**

**1. Election of Chair and Vice Chair for 2019**

Nomination for Joe Franco as Chair by Chris Gallagher. Nomination for Mendy Schuster as Vice Chair by Joe Franco. Motion carried.

**2. Report on District Activities**

Erik Edholm Air Quality Specialist gave a report on recent District activities. The District has been involved with the following items since the last meeting:

Carl Moyer Grant Program; Mr. Edholm reported district staff completed two tractor inspections since October and was hoping to close out one more

project during the week, leaving one more project to be completed for Cycle 20 funding.

Wood Stove Replacement Program; The district received \$135,000 in grants \$15,000 in admin costs. The goal was to have 70% of funds go to low income or enhanced vouchers. It was set up as \$1,500 for regular and \$3,000 as enhanced. The district 38 enhanced vouchers and 14 standard vouchers, totaling 52 replacements. Cycle 2 Funding should come around in June or July for the next funding cycle and have 10+ on the waiting list for the next cycle.

FARMER Program; AQE Edholm informed the Board the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program is a new funding source for farm equipment. There was \$135 million allocated for this fiscal year, but because the district is in one of 18 districts that have less than one percent of the total agricultural emissions for the state, the district is sharing \$5.5 million among 18 districts. Instead of the district making grant agreements with the State, Placer County has made an agreement with the state and we will make agreements with Placer County. Mr. Edholm will have more information by the next board meeting.

### **3. District's Financial Report**

Mr. Edholm presented the Financial reporting from October 2018 to January 2019. He explained the reports detail the revenue and expenditures of the District. He also described the type of revenue sources the District receives and outlined expenditures the District incurs monthly. The net ending balance for November dropped slightly and December's ending balance was significantly lower. Due to November's and December's invoicing of PTO's and regaining DMV Subvention, January 2019's ending balance gained roughly \$25,000 dollars.

### **4. Auditors' Report for the fiscal year ending June 30, 2018**

Deborah Savage presented the report. The City of Susanville has submitted a proposal for a new auditing firm. LCAPCD has used the current service for the past three years.

Motion to approve the Financial Statements and approve resolution 18-13 accepting Audit Report for fiscal year 2017/2018 by Director Gallagher, seconded by Vice Chairman Schuster. Motion carried.

### **5. Carl Moyer Program Policy and Procedures Year 21**

Mr. Edholm stated that the policy and procedure guidelines have changed slightly this year. The District will be following the April 2017 guidelines for this coming year. Cost effectiveness in 2017 guidelines increased substantially, projects that were unable to fund before we will be able to fund this year-if we are not full on applications. The FARMER program is requiring the Districts Policy and Procedures meet the 2017 Carl Moyer guidelines. Minor changes include off-road replacements.

Director Gallagher asked if we get annual reports from grantees once they get their engines or equipment replaced. Mr. Edholm advised we do receive reports yearly for hourly usage. Mr. Edholm did advise he tries to make the contract as short term as possible, from three to 10 years.

Motion to approve resolution 18-14 Carl Moyer Program Policy and Procedures for year 21 by Vice Chairman Schuster, seconded by Director Hemphill. Motion Carried.

**6. Application for Carl Moyer 21st Cycle Funding**

Mr. Edholm stated the application is basically the same as previous years. The admin costs were also increased from 20,000 to 25,000.

Motion to approve Resolution 18-15 by Director Hemphill, seconded by Director Gallagher. Motion carried.

**I. ADJOURN 3:37 P.M.**

Motion by Director Gallagher, second by Vice Chairmen Schuster, to adjourn the February 12, 2019 Lassen County Air Pollution Control District Governing Board Meeting. Motion carried.