

**APPROVED MINUTES  
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT  
GOVERNING BOARD  
AUGUST 14, 2018**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, located at 66 N. Lassen Street, Susanville, CA., with; Chairman Chris Gallagher, Vice Chairperson Mendy Schuster, and Directors; Joe Franco, Jeff Hemphill, Tom Hammond, and Kevin Stafford present. Also present were: Dan Newton, Air Pollution Control Officer (APCO); Erik Edholm, Air Quality Engineer (AQE), and Krystle Hollandsworth, Administrative Staff Assistant.

**C. AGENDA APPROVAL**

Motion by Director Franco, second by Director Hammond, to approve the August 14, 2018, agenda. Motion carried.

**D. APPROVAL OF MINUTES**

APPROVAL OF MINUTES FOR THE MEETING OF; JUNE 12, 2018: Director Hemphill motioned to approve the June 12, 2018 minutes, and the motion was seconded by Director Stafford. Motion carried. Vice Chairperson Schuster abstained.

**E. BOARD MEMBER ISSUES/REPORTS**

Director Hemphill asked what the process is if a Carl Moyer applicant is changing dealers.

Director Hammond stated he would be hosting a Town Hall Meeting in Doyle regarding Sierra Pacific Industries farming practices. If staff is available, Director Hammond would like an Air Pollution staff representative to attend the meeting.

Chairman Gallagher reported he was thankful to staff and Lassen County Public Health for all the work they did during the recent wildfires. He appreciated all the effort and time that was given to distribute air quality advisories.

**F. CORRESPONDENCE**

NO CORRESPONDENCE

**G. PUBLIC COMMENT**

NO PUBLIC COMMENT

**H. MATTERS FOR BOARD CONSIDERATION**

**1. Report on District Activities**

Dan Newton, Air Pollution Control Officer (APCO) gave a report on recent District activities. The District has been involved with the following items since the last meeting:

Carl Moyer Grant Program: Staff responds to inquiries regarding project eligibility and monitor existing agreements. Additionally, Mr. Edholm is required to inspect all equipment associated with approved projects.

Facility Inspections: APCO Newton, informed the Board that the District currently has approximately 70 facilities permitted, and staff attempts to inspect these facilities annually.

Air Quality Engineer Edholm discussed the recent wildfire smoke conditions and monitoring. He explained that the District requested two monitors from the Air Resources Board. One was placed on the roof of the Air Pollution office and the other was placed in Spaulding. He also mentioned that the monitor in Spaulding was picking up readings in the hazardous category for almost a week.

Mr. Edholm also discussed the difference between the visible emission chart and the monitor readings. He stated that once the monitors are gone, school officials, sport organizations, and public health staff are trained on how to use the visible emission chart.

There was some discussion on the overall air conditions in the northern area.

Director Franco inquired about the best indoor cooling options during wildfire season, specifically unhealthy air quality days.

AQE Edholm responded that air conditioners are the best, because they are not using outside air. He mentioned that even though swamp coolers are popular in this area, people should avoid using them during unhealthy air conditions. Additionally, he informed the Board that there are a few options for indoor air filters.

APCO Newton reaffirmed Vice Chairman Gallagher's statement concerning the effectiveness of the Public Health Department regarding the distribution of air quality advisories.

## **2. District's Financial Report**

Mr. Newton presented the financial reports for June and July 2018. He explained the reports detail the revenue and expenditures of the District and noted that the net ending balance continues to remain consistent. He also described the type of revenue sources the District receives and outlined expenditures the District incurs monthly.

## **3. CAPCOA Woodsmoke Reduction Pilot Program**

Mrs. Hollandsworth reported details about the implementation of the CAPCOA Woodsmoke Reduction Pilot Program. She explained the program goals are to target low income disadvantaged households, but the program is a first come first serve basis so non-low-income households still could receive funds. Similar to the Districts Woodstove Replacement program, these funds would be used to assist in the replacement of existing uncertified residential wood burning stoves, with a more efficient certified device. Mrs. Hollandsworth stated that the applicant would either qualify for the enhanced voucher which is \$3000, or the standard voucher which is \$1500.

Mrs. Hollandsworth explained that staff has been actively promoting the program through various media outlets. She also informed the Board that staff has been working to secure other retailers, but currently All-Season Heating & Air is the only retailer that has signed the dealer agreement. Chairman Gallagher inquired about the remaining balance in the program.

Mrs. Hollandsworth stated that the programs current balance is \$33,000, but that there are possibly unallocated funds that District might be able to capture if it can spend its initial allocation quickly.

Mr. Edholm added that staff does not know exactly how the disbursement of the unallocated funds will be allocated, but staff will be looking into that soon.

**4. Carl Moyer Agricultural Equipment Replacement Program – Triangle “F” Ranch**

Erik Edholm summarized that the proposed grant to Triangle “F” Ranch for a tractor replacement project that will replace a 1976 IH Farmall 856-D with a 2018 Massey Ferguson MF4708 series, for a total grant amount of \$35,000.

Chairman Gallagher asked if the proposed \$35,000 is the max grant amount.

Mr. Edholm confirmed that our local program max is \$35,000, but sometimes you will see grant awards for more due to projects being co-funded through the Rural Assistance Program (RAP).

Director Franco questioned what the average cost of a new tractor is, and if the grantee trades in their old tractor.

Mr. Edholm explained that the cost varies based on the size and options on the tractor, but the District pays either \$35,000 or 80% of the cost of the new tractor. The grantee will pay the difference and can’t trade in their old tractor. The program guidelines state the old one must be made inoperable.

Director Hemphill motioned to approve resolution 18-02 authorizing the APCO to execute grant agreement 18-20-CMP-01 in the amount of \$35,000 to Triangle “F” Ranch, seconded by Director Hammond. Motion carried.

**5. Carl Moyer Agricultural Equipment Replacement Program – George Farms**

Mr. Edholm explained the proposed grant to George Farms for a tractor replacement project that will replace a 1991 Kubota M7030 with a 2018 John Deere 5075 M series, for a total grant amount of \$35,000.

Director Franco motioned to approve resolution 18-03 authorizing the APCO to execute grant agreement 18-20-CMP-02 in the amount of \$35,000 to George Farms, seconded by Vice Chairman Schuster. Motion carried.

**6. Carl Moyer Agricultural Equipment Replacement Program – Pat Oilar**

Mr. Edholm stated the proposed grant to Pat Oilar is for a tractor replacement project that will replace a 1995 Case IH 8850 with a 2015 Massey Ferguson 9860 series, for a total grant amount of \$35,000.

Director Hammond motioned to approve resolution 18-04 authorizing the APCO to execute grant agreement 18-20-CMP-03 in the amount of \$35,000 to Pat Oilar, seconded by Director Hemphill. Motion carried.

**7. Carl Moyer Agricultural Equipment Replacement Program – Steve Bricker**

Mr. Edholm informed the Board that the proposed grant to Steve Bricker is for a tractor replacement project that will replace a 1978 JI Case 480C with a 2018 John Deere 5065 E series, for a total grant amount of \$35,000.

Mr. Edholm asked Director Hemphill if he knew whether Mr. Bricker was changing his tractor or the dealer.

Director Hemphill responded that he is changing the tractor.

Mr. Edholm stated that if that is the case, the Board can approve the resolution and contract, but an amendment will need to be brought back to Board with the modified tractor information.

Director Hammond motioned to approve resolution 18-05 authorizing the APCO to execute grant agreement 18-20-CMP-04 in the amount of \$35,000 to Steve Bricker, seconded by Director Stafford. Director Hemphill abstained. Motion carried.

**8. Carl Moyer Agricultural Equipment Replacement Program – C.W. Johnson Ranch**

Mr. Edholm stated the proposed grant to C. W. Johnson Ranch is for a tractor replacement project that will replace a 1979 John Deere 4240 with a 2018 Case Farmall 90C, for a total grant amount of \$35,000.

Director Hammond motioned to approve resolution 18-06 authorizing the APCO to execute grant agreement 18-20-CMP-05 in the amount of \$35,000 to C.W. Johnson Ranch, seconded by Director Hemphill. Motion carried.

**9. Carl Moyer Agricultural Equipment Replacement Program – Richard Lewis**

Mr. Edholm explained that the proposed grant to Richard Lewis is for a tractor replacement project that will replace a 1951 IH Farmall MD with a 2018 John Deere 5055E, for a total grant amount of \$28,834.56.

Director Stafford motioned to approve resolution 18-07 authorizing the APCO to execute grant agreement 18-20-CMP-06 in the amount of \$28,834.56 to Richard Lewis, seconded by Director Hammond. Motion carried.

Director Franco asked if the applicants can choose the new tractors.

Mr. Edholm stated, yes. The grantees can choose the tractor replacements, but they must stay within 125% of their original horsepower.

Chairman Gallagher inquired if district staff has investigated buying air monitors.

Mr. Newton stated that the District has looked into the matter, but if we purchased one, it would still require a technician to calibrate and set it up.

Mr. Edholm added that the estimated cost of a monitor is \$23,000. He did state that there might be some funds available through public health.

Continued discussion occurred on the possibility of purchasing an E-BAM monitor and wildfire smoke advisories.

**I. ADJOURN 3:45 P.M.**

Motion by Director Franco, second by Director Stafford, to adjourn the August 14, 2018, Lassen County Air Pollution Control District Governing Board Meeting. Motion carried.