

**APPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
DECEMBER 12, 2017**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, 66 N. Lassen Street, Susanville, CA., with; Vice Chairman David Teeter and Directors; Joe Franco, Mendy Schuster and Kevin Stafford present. Also present were: Dan Newton, Air Pollution Control Officer (APCO); Erik Edholm, Air Quality Engineer (AQE); and Krystle Hollandsworth, Administrative Staff Assistant. Absent: Chairman Chris Gallagher and Director Tom Hammond.

C. AGENDA APPROVAL

Motion by Director Stafford, second by Director Franco, to approve the December 12, 2017, agenda. Motion carried. Chairman Gallagher and Director Hammond absent.

D. APPROVAL OF MINUTES

APPROVAL OF MINUTES FOR THE MEETING OF; AUGUST 8, 2017: Director Kevin Stafford motioned to approve the August 8, 2017 minutes, and the motion was seconded by Director Mendy Schuster. Motion carried. Chairman Chris Gallagher and Director Hammond absent.

E. BOARD MEMBER ISSUES/REPORTS

NONE

F. CORRESPONDENCE

NO CORRESPONDENCE

G. PUBLIC COMMENT

NO PUBLIC COMMENT

H. MATTERS FOR BOARD CONSIDERATION

1. Report on District Activities

Air Pollution Control Officer (APCO), Dan Newton gave a report on recent District activities. The District has been involved with the following items since the last meeting:

Carl Moyer Grant Program: Mr. Newton stated, Carl Moyer projects are ongoing, which means staff is continuously involved with Carl Moyer activities; such as responding to inquiries regarding eligibility and inspecting approved projects. For example, the Solid Waste District inquired about a new equipment purchase and if it would be eligible for the program. Further investigation on their inquiry is required.

TIMBER: APCO Newton identified that the District may have a TIMBER applicant. In years past it has been difficult for the District to find applicants, so district staff is hoping to fund a project soon, but further investigation into the applicability of the prospective applicant is required.

Director Franco questioned if TIMBER trucks were log trucks.

Erik Edholm, AQE asserted that for a truck to be eligible for the TIMBER program, they must haul logs at least once in a year.

Director Franco commented on the recent shortage of log hauling trucks and inquired about NOx exempt areas in California.

Mr. Edholm replied, those areas are mostly found north of the Sacramento area.

Director Franco asked if log trucks are eligible for the Carl Moyer Program.

AQE Edholm explained that current log trucks that are out of compliance and do not have a particulate filter are ineligible because there are already state standards that require compliance. Carl Moyer funds cannot be used to bring equipment or trucks into compliance.

2. District's Financial Report

APCO Newton reviewed the District's financial reports for June through November 2017. He reiterated that staff closely monitors the ending balance, which is the District's cash balance and it can fluctuate based on the time of the year. This fluctuation can be caused by several factors such as the receipt of Subvention funds and permit revenue. Additionally, the balance is declining because the District has allocated funds from the cash balance to the Woodstove Replacement Program.

3. Woodstove Replacement Program

Mr. Edholm presented an update on the Woodstove Replacement Program. To date, the District has replaced 149 older non-certified wood burning devices.

AQE Edholm also mentioned that the California Air Pollution Control Officers Association (CAPCOA) appears to be close to approving a state-wide woodstove replacement program. Preliminary numbers indicate that the District will receive \$50,000. He predicted that the District will be able to spend down the \$50,000 allocation from CAPCOA faster than our local program allocation because CAPCOA has a low-income component. For low-income applicants, the entire cost of the stove replacement would be covered.

Director Franco inquired about woodstove eligibility requirements.

AQE Edholm explained that CAPCOA's requirements allow for the purchase of a new certified base model stove and everything that is required for installation.

There was a discussion on which dealers and contractors were available in the area for woodstove installations.

Mr. Newton reported that when CAPCOA's program guidelines and details are ready, they will be brought to the Board for direction and or approval at a future meeting.

4. Time Extension for Pat Oilar Carl Moyer Project

Mr. Edholm summarized that in August 2017, the District approved Carl Moyer contract agreement 18-18-CMP-06 with Pat Oilar. Per the agreement, the participant is required to purchase, invoice the District, and operate the equipment by February 8, 2018. Recently, the District received a request from Mr. Oilar for a time extension due to circumstances beyond his control that have delayed the replacement of a diesel powered 1980 International Harvester 1086 tractor with a 2017 John Deere 6110M series tractor.

Due to the backlog of John Deere tractors which will delay delivery until spring, district staff is proposing a contract amendment to extend the term of the agreement to August 8, 2018.

Motion by Director Franco, second by Director Stafford to approve resolution 17-04, authorizing APCO to execute a contact amendment to extend the term of 18-18-CMP-06 to August 8, 2018; Motion carried. Chairman Gallagher and Director Hammond absent.

5. Time Extension for Mike Gonzalez Carl Moyer Project

Mr. Edholm described that this item is similar to the previous item, except the agreement is with Mike Gonzalez for the replacement of a diesel powered 1974 International Harvester 966 tractor with a 2017 John Deere 6110M series agricultural tractor. Again, due to the backlog on John Deere tractors a time extension is being requested.

Director Franco asked if the Carl Moyer grant covers the entire cost of the tractor replacement and if not, what is the average cost of a new John Deere tractor.

Mr. Edholm stated that usually Carl Moyer grants are for \$35,000, but in some instances like Mr. Oilar, the applicant can receive more money if the project is co-sponsored through CAPCOA. He also estimated the cost of a new John Deere M series agricultural tractor to be about \$100,000.

Motion by Director Stafford, second by Director Franco to approve resolution 17-05, authorizing APCO to execute a contact amendment to extend the term of 18-19-CMP-01 to August 8, 2018; Motion carried. Chairman Gallagher and Director Hammond absent.

6. Time Extension for George Farms Carl Moyer Project

Mr. Edholm explained that again a time extension was needed due to the lack of availability on John Deere tractors. District staff is requesting a contract amendment to extend the term of the agreement with George Farms for the replacement of a 1990 Massey Ferguson 375 with a 2017 John Deere 5075 M series.

Motion by Director Franco, second by Director Stafford to approve resolution 17-06, authorizing APCO to execute a contact amendment to extend the term of 18-19-CMP-03 to August 8, 2018; Motion carried. Chairman Gallagher and Director Hammond absent.

I. ADJOURN 3:23 P.M.

Motion by Vice Chairman Teeter, second by Director Stafford, to adjourn the December 12, 2017, Lassen County Air Pollution Control District Governing Board Meeting. Motion carried.