

**APPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
DECEMBER 13, 2016**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, 66 N. Lassen Street, Susanville CA. with Vice Chairman Rod De Boer and Directors; Joe Franco, Tom Hammond, Jeff Hemphill, and Kevin Stafford present. Also present were: Dan Newton, Air Pollution Control Officer (APCO); Erik Edholm, Air Quality Engineer (AQE), and Krystle Hollandsworth, Administrative Staff Assistant. Absent: Chairman Bob Pyle.

C. AGENDA APPROVAL

It was moved by Director Hammond, and seconded by Director Jeff Hemphill, to approve the December agenda. Motion carried. Chairman Bob Pyle absent.

D. APPROVAL OF MINUTES

APPROVAL OF MINUTES FOR THE MEETING OF: October 11, 2016. It was moved by Director Hammond and seconded by Director Stafford to approve the minutes of the October 11, 2016, meeting. Motion carried. Chairman Bob Pyle absent.

E. BOARD MEMBER ISSUES/REPORTS

NO BOARD MEMBER ISSUES/REPORTS

F. CORRESPONDENCE

NO CORRESPONDENCE

G. PUBLIC COMMENT

NO PUBLIC COMMENT

H. MATTERS FOR BOARD CONSIDERATION

1. Report on District Activities

Air Pollution Control Officer (APCO) Dan Newton gave a report on the District's activities. The District has been involved with the following items since the last meeting:

Wood Stove Replacement Program; Mr. Newton explained that the wood stove replacement program is an extremely popular program and all of the Cycle 1 grants have been awarded and 98 of the 100 grantees have received their reimbursements. Additionally, all of Cycle 2 grants have been awarded and 2 of the 30 grantees have already been reimbursed. Dan also reiterated there is going to be additional funding from the Air Resources Board (ARB) for the wood stove program, but the funding is a few months out.

Vice Chairman De Boer inquired about the estimated allocation to our district.

APCO Newton explained, he does not know the exact amount but he has seen figures that are between \$40,000 and \$80,000.

Director Franco asked what the typical cost of a wood stove replacement are.

Mr. Newton replied that the typical cost of a replacement is between \$3000 and \$ 3500.

2. District's Financial Report

Dan Newton presented the District financial reports for the months September through November 2016. The net balance fluctuates based on cash flow, but remains stable.

3. Carl Moyer Year 17 Rural Assistance Program (RAP) Funds

Erik Edholm, detailed that Sierra Cascade applied for funding through the Rural Assistance Program, which is a secondary fund that is created when Districts don't use all of their allocated funds and choose to allow RAP to use those funds. The program is administered by the California Air Pollution Control Officers Association (CAPCOA) and with the program, Districts can fund up to \$100,000 for a tractor replacement. Due to the ranking of our applicant, it will be a co-share fund. Our district will fund \$35,000 and RAP will fund approximately \$27,000. Additionally, \$8,500 will be awarded to the District for administrative fees, therefore the total grant amount will be \$35,630.

Director Jeff Hemphill motioned to authorize the APCO to execute the agreement in the amount of \$35,630.73 and seconded by Director Tom Hammond. Motion carried unanimously; Chairman Pyle absent.

4. Carl Moyer Agricultural Equipment Replacement Program - Sierra Cascade Nursery, Inc.

Mr. Edholm stated this item is using the funds that the District just approved. He explained the funding that was available for the 17/18 cycle grant including the RAP funds is \$70,516.86. The proposed grant to Sierra Cascade Nursery, Inc. would be for \$35,000 from the District and an additional \$27,059.30 from RAP funding. The proposed tractor replacement project will replace a 1986 Duetz 7110 with a 2016 John Deere 6120M, series for the amount of \$62,059.30. Once the proposed project is approved, that will leave a balance of \$8,457.56 in this funding cycle but those monies do not need to be spent until June 2018. Mr. Edholm requested authorization to execute a grant in the amount of \$62,059.30 to Sierra Cascade Nursey, Inc. Motion made by Director Hammond to award Sierra Cascade Nursey, Inc. in the amount of \$62,059.30 and execute the agreement, seconded by Director Hemphill. Motion carried unanimously; Chairman Pyle absent.

5. Fiscal Year 2016-2017 Subvention Funds

AQE Edholm specified that the Subvention Funds are used to help supplement funding for the District programs. He noted that one of the conditions to receiving these funds is the District can't lower permit fees. The amount of funds received has been consistent, last year the District received \$44,000. The purpose of these funds is to help operate programs that reduce air contaminants. An application is required each year requesting fund. Director Hammond motioned to approve the Fiscal Year 2016-17 Application for

Subvention Funds and authorizes APCO Newton to submit the application, seconded by Director Hemphill. Motion carried unanimously; Chairman Pyle absent.

I. ADJOURN 3:10 P.M.

Motion by Vice Chairman De Boer to adjourn the December 13, 2016, Lassen County Air Pollution Control District Governing Board Meeting.

*These minutes were approved, but not all voting members attended the December 13, 2016, meeting.