

**APPROVED MINUTES  
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT  
GOVERNING BOARD  
OCTOBER 11, 2016**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, 66 N. Lassen Street, Susanville, CA. with Chairman Bob Pyle and Vice Chairman Rod De Boer along with Directors; Tom Hammond, Jeff Hemphill, and Kevin Stafford present. Also present were: Dan Newton, Air Pollution Control Officer (APCO); Erik Edholm, Air Quality Engineer (AQE) and Krystle Hollandsworth, Administrative Staff Assistant. Absent: Director Joe Franco.

**C. AGENDA APPROVAL**

It was moved by Director Hammond, and seconded by Vice Chairman De Boer, to approve the October agenda. Motion carried. Director Franco absent.

**D. APPROVAL OF MINUTES**

APPROVAL OF MINUTES FOR THE MEETING OF: June 14, 2016. It was moved by Director Hemphill and seconded by Director Hammond to approve the minutes of the June 14, 2016 meeting. Motion carried. Director Franco absent.

**E. BOARD MEMBER ISSUES/REPORTS**

NO BOARD MEMBER ISSUES/REPORTS

**F. CORRESPONDENCE**

NO CORRESPONDENCE

**G. PUBLIC COMMENT**

NO PUBLIC COMMENT

**H. MATTERS FOR BOARD CONSIDERATION**

**1. Report on District Activities**

Air Pollution Control Officer (APCO) Dan Newton gave a report on the District's activities. The District has been involved with the following items since the last meeting:

Carl Moyer Related Activities; Air Quality Engineer (AQE) Erik Edholm, has responded to various questions regarding the program, did a couple of tractor inspections and executed a few agreements. Additional Carl Moyer agreements are on the agenda today.

AQE Edholm, explained the District has \$80,000 left in our TIMBER fund and \$60,000 of that can be allocated to one truck. Currently, there is some interest from someone in Bieber, but he is still unsure. The funds can go to anyone in the state but we are hoping to keep the funds local. The District has until June 2018, to expend the funds.

Wood Stove Replacement Program; APCO Newton discussed the status of the wood stove replacement program. All 100 grants have been awarded, and 95 wood stoves have been replaced. On the agenda today is a proposal for cycle 2 funds. Additionally, staff is monitoring the state cap and trade funds. Governor Brown has set aside \$5 million statewide and we are hopeful that we will receive some of that money because we already have a program up and running. The amount our District will be allocated and when it will happen is still unclear. More information regarding state funds for the wood stove replacement program will be brought to a future meeting.

Facilities Inspection; Dan Newton and Erik Edholm recently inspected and met with the Environmental Compliance Officer, Marcus Teet from Sierra Army Depot. There are a few new sources in the District, most of them are emergency generators.

Complaints; There were a few complaints about burning, specifically people burning on the wrong days. There has been an increase of prescribed burn requests and they should start those soon.

Director Hammond inquired about the upcoming open burn status.

AQE Edholm explained that it is usually after a good rain and that usually happens towards the end of October.

## **2. District's Financial Report**

Dan Newton presented District financial reports for the months of June through August 2016. Our cash in fund balance is stable. In June 2016, the fund balance was approximately \$270,000 and a portion of that will potentially be allocated to an item on today's agenda.

## **3. Wood Stove Replacement Renewal & Cycle 2 Modifications**

Mr. Newton acknowledged the success of the first cycle of the program. The district was able to issue all 100 rebates, for a total of \$150,000 dollars. There is still interest in the program and we even have a waiting list for the next round. He briefly explained the program and eligibility requirements for potential recipients. Staff is proposing to set aside an additional \$45,000 to fund 30 more stove replacements, but if we receive state funds we will try to spend the state money first.

Director Hemphill asked about replacing old monitor heaters.

Dan Newton explained that this programs focus is primarily reducing particulates and that is usually done by addressing wood heating appliances. He stated that the replacement of monitor heaters is not currently in the scope, but if it was something the Board would like to pursue, we would have to take a different approach. There was discussion regarding the function of various other types of heaters and their efficiency.

Staff is asking for approval of Resolution 16-02 which will revise the current Wood Stove Replacement program policies and procedures.

APCO Newton asserted that the primary change will be to remove the requirement that an applicant must use a licensed installer. Instead, it will require that a building permit is obtained and an inspection is conducted. This will appeal to people who would like to install the stove themselves.

Director Hammond asked about the potential liability and insurance concerns.

Mr. Newton assured that that District has an indemnification clause in our Wood Stove application that releases the District of any liability.

Director Hemphill motioned to approve Resolution 16-02 revising the Wood Stove Replacement Program Policies and Procedures, the motion was seconded by Director Hammond. Motion carried. Director Franco absent.

Tony Jonas, member of the public inquired about where the program applications can be found.

Mr. Newton informed him that they are available at the office located at 720 South Street or online at [lassenair.org](http://lassenair.org). Staff also usually advertises the program through various media outlets.

Mr. Jonas inquired about the cost of the building permits.

Dan Newton explained that the cost would vary based on if someone was a County or City resident.

**4. Amend Fiscal Year 16-17 Budget to Accommodate Wood Stove Replacement Program**

Dan Newton informed the Board that this item was regarding cycle 1 funds of the Wood Stove Replacement Program. These funds were initially set aside in 2015 and the majority of the funds were spent in 2015. However, there were several grants that were not funded by the end of the fiscal year and when preparing the budget for fiscal year 16-17 that was not considered. Therefore, we have the approval to spend the funds but no budget authority to do so.

Staff is requesting that the Board authorizes the amendment of Fiscal Year 16-17 budget to allow the rest of the funds that were allocated in 2015 to be utilized.

Vice Chairman De Boer motioned to approve Resolution 16-03 to amend the fiscal year 16-17 budget to accommodate the Wood Stove Replacement Program, the motion was seconded by Director Hemphill. Motion carried. Director Franco absent.

**5. Carl Moyer Agricultural Equipment Replacement Program – Joe Egan**

Erik Edholm remarked that item H5 was related to the Carl Moyer Program. The program is in Cycle 18 and the district has a little over \$180,000 to expend by June 2020. This year we have 5 grant awards, but one is not on the agenda

yet because it will be co-funded with the Rural Assistance Program (RAP). The District will put in \$35,000 and RAP will put in \$25,000.

The first grant request on the agenda today is to Joe Egan. It is to replace a 1973 International Harvester with a 2016 Massey Ferguson MF4610 M series. The contract length is for 7 years and in the amount of \$35,000.

Director Hammond motioned to execute the grant agreement with Joe Egan in the amount of \$35,000, Vice Chairman De Boer seconded the motion. Motioned carried. Chairman Pyle abstained. Director Franco absent.

**6. Carl Moyer Agricultural Equipment Replacement Program – Richard Egan**

Erik Edholm requested the board approve the grant request in the amount of \$35,000 to Richard Egan to replace his 1980 White 2/135 with a 2016 Massey Ferguson MF4610 M series.

Director Hammond motioned to execute the grant agreement with Richard Egan in the amount of \$35,000, Director Hemphill seconded the motion. Motioned carried. Chairman Pyle abstained. Director Franco absent.

**7. Carl Moyer Agricultural Equipment Replacement Program – Brian Wolf**

AQE Edholm summarized this that this request is for the replacement of a 1991 Ford 7840 with a John Deere 6135 E series in the amount of \$35,000.

Vice Chairman De Boer motioned to execute the grant agreement with Brian Wolf in the amount of \$35,000, Director Hammond seconded the motion. Motioned carried. Director Franco absent.

Director Hammond questioned what the grant recipients do with the old tractors.

Mr. Edholm reported that they have to cut a 5 inch hole in the block and cut the frame. Half the time the tractors remain on the property by Staff does go out to ensure that they have punched the required hole in the block.

**8. Carl Moyer Agricultural Equipment Replacement Program – Sam Thompson**

Erik Edholm noted that this grant request is for Sam Thompson. The proposed request is to replace a 1980 John Deere 2440 with a 2016 John Deere 5085 M series, for the amount of \$35,000.

Vice Chairman De Boer motioned to execute the grant agreement with Sam Thompson in the amount of \$35,000, Director Hammond seconded the motion. Motioned carried. Director Franco absent.

**9. Carl Moyer Agricultural Equipment Replacement Program – Scared Heart Ranch Contract Amendment**

Mr. Edholm explained the final item on the agenda today is a request to extend the contract agreement with Scared Heart Ranch. Historically, other pump

projects have needed an extension too. Currently, he has the conduit installed, but is waiting on the installation of the pump which is delayed until the river level drops. As of right now, his contract is void unless the Board decides to extend it.

Staff wants to extend the contract to February 6, 2017.

Vice Chairman De Boer motioned to grant Scared Heart Ranch a time extension until February 6, 2017, to install a new agricultural pump. The motion was seconded by Director Hammond. Motion carried. Director Franco absent.

**I. ADJOURN 3:23 P.M.**

Motion by Chairman Pyle to adjourn the October 11, 2016, Lassen County Air Pollution Control District Governing Board Meeting.