

**APPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
DECEMBER 8, 2015**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, 66 N. Lassen Street, Susanville CA. with Chairman, Bob Pyle; Vice Chairman, Rod DeBoer; Directors, Lino Callegari, Tom Hammond, Jeff Hemphill, Nicholas McBride. Also present were: Dan Newton, APCO; Erik Edholm, Air Quality Engineer (AQE); and Krystle Hollandsworth, Administrative Staff Assistant.

C. AGENDA APPROVAL

It was moved by Director Hammond, seconded by Vice Chairman DeBoer, and carried unanimously to approve the December 8, 2015 agenda. Motion carried unanimously.

D. APPROVAL OF MINUTES

APPROVAL OF MINUTES FOR THE MEETING OF: August 11, 2015. It was moved by Director Hemphill and seconded by Director Hammond to approve the minutes of the August 11, 2015 meeting. Motion carried. Director McBride abstained.

E. BOARD MEMBER ISSUES/REPORTS

NO BOARD MEMBER ISSUES/REPORTS

F. CORRESPONDENCE

NO CORRESPONDENCE

G. PUBLIC COMMENT

NO PUBLIC COMMENT

H. MATTERS FOR BOARD CONSIDERATION

- 1. Report on District Activities:** Dan Newton gave the report on the District's activities. The District has been involved with the following items since the last meeting: Carl Moyer related activities such as agreements and tractor inspection. Dan informed the Board, it has been difficult to find TIMBER applications; The District has been in contact with Siskiyou for TIMBER applicants; Director Hemphill asked if staff has been in contact with Hawkins near Big Valley to see if they have trucks; AQE Erik Edholm will look into Hawkins and also explained the criteria required to qualify for the TIMBER funds and the maximum amount each truck is eligible to receive. Staff has been inspecting and renewing annual permits to operate. Mr. Newton informed the Board about the implementation of a temporary on call phone to better assist the public with their dust complaints. Director Hammond inquired about the course of action if a violation is found. Mr. Newton explained the different options for enforcement. Staff has the option of a progressive system that would start with a warning or there is an alternative which would result in a monetary fine.

2. District Financial Report

Dan Newton presented District financial reports for the past six months. He discussed the net balance, which included him explaining that the revenues and expenses are in line with each other.

3. Wood Stove Replacement Program Update

Dan Newton updated the Board that 69 applicants have been approved and of those 69, 42 have been County residents and 27 have been City residents. Of the 69 approved applicants, 14 of them have already received reimbursement. Dan requested that the Board consider; since the grants are awarded on a first come first serve basis and the program has been available for over a month, that family members of Board members and District employees be eligible for the program. The Board authorized the modification of the program guidelines to allow family members of Board members and District employees as long as they do not live in the same house as the District representative. Director Callegari asked if pellet stoves would be eligible for reimbursement. Erik explained that a pellet stove is essentially the same as a wood stove and therefore would qualify.

4. Carl Moyer Agricultural Equipment Replacement Program - Richard Lewis

Erik Edholm explained the funding that was available for the 16/17 cycle grant. He informed the Board, since TIMBER applicants have been so difficult, Staff reallocated some of those funds to be used in Cycle 16 which needed to be spent by June 2016. The first proposed grant is to Richard Lewis for a tractor replacement project that will replace a 1975 White 4-150 with a 2015 John Deere 6130 D series in the amount of \$35,000. Mr. Edholm requested authorization to execute a grant in the amount of \$35,000 to Richard Lewis. Motion made by Director Hemphill to award Richard Lewis a grant in the amount of \$35,000 and execute the agreement, seconded by Vice Chairman DeBoer. Motion carried unanimously.

5. Carl Moyer Agricultural Equipment Replacement Program - Kasey Deatley

Mr. Edholm stated this grant will be solely Cycle 17 funds. The applicant is Kasey Deatley from Bieber and it is a tractor replacement project, which will replace a 1969 International Harvester 856 with a 2015 John Deere 5085 M series, for a total grant amount of \$35,000. Erik requested authorization to execute a grant in the amount of \$35,000 to Kasey Deatley. Motion made by Director Callegari to award Kasey Deatley a grant in the amount of \$35,000 and execute the agreement, seconded by Vice Chairman DeBoer. Motion carried unanimously.

6. Carl Moyer Agricultural Equipment Replacement Program - Mitchell Ranch Enterprises

Erik Edholm confirmed these funds are also cycle 17 funds. The applicant is Mitchell Ranch Enterprises from Bieber and it is a tractor replacement project. The proposed grant is for the replacement of a 1991 Case IH 5130 with a 2015 John Deere 6105 D series, for a total grant amount of \$35,000. Mr. Edholm requested authorization to execute a grant in the amount of

\$35,000 to Mitchell Ranch Enterprises. Motion made by Director Callegari to award Mitchell Ranch Enterprises a grant in the amount of \$35,000 and execute the agreement, seconded by Vice Chairman DeBoer. Motion carried unanimously.

7. Carl Moyer Agricultural Equipment Replacement Program – Dave Chaidez

Erik Edholm stated these funds are exclusively cycle 17 funds. The proposed grant is for a tractor replacement project that would replace a 1990 Kubota L4150 with a 2015 John Deere 5065 E series, for a total grant amount of \$35,000. Erik requested authorization to execute the grant agreement in the amount of \$35,000 to Dave Chaidez. Motion made by Director Hemphill to award Dave Chaidez a grant in the amount of \$35,000 and execute the agreement, seconded by Director Callegari. Motion carried unanimously.

8. Carl Moyer Agricultural Equipment Replacement Program – Joe Bertotti

Director Hemphill inquired if applicants can purchase their tractors prior to Board approval. Mr. Edholm explained that the applicants cannot purchase the tractor prior to Board approval but they do have the option to rent it and once approved can purchase said tractor, which has occurred in the past. Mr. Newton clarified when the Board adopted policies regarding this program, that policy includes language that prohibits an applicant from purchasing a tractor prior to Board approval. The proposed grant to Joe Bertotti would be in the amount of \$35,000, for the replacement of a 1973 John Deere 2030 with a 2015 John Deere 5085 M series. Mr. Edholm requested authorization to execute a grant in the amount of \$35,000 to Joe Bertotti contingent on verification that the replacement tractor has not already been purchased. Motion made by Director Callegari to award Joe Bertotti a grant in the amount of \$35,000 and execute an agreement, conditional on verification of non-purchase prior to Board approval; seconded by Director Hemphill. Motion carried unanimously.

9. Carl Moyer Year 16 Rural Assistance Program (RAP) Funds

Erik Edholm explained to the Board that the Rural Assistance Program is additional funds available to applicants. Through Carl Moyer, applicants are only allowed to receive \$35,000 but RAP funding can be more. The Rural Assistance Program Funds that the District received must be expended by June 30, 2016. Mr. Edholm stated that Lewis Dow was approved to receive funding through RAP in the amount of \$110,000, which \$10,000 of that will be administration fees. Chairman Pyle asked if these funds are through the State and Mr. Edholm confirmed that is the case. He also explained that these funds are created by excess funds from other districts. The excess funds are pooled together and are distributed through CAPCOA (California Air Pollution Control Officers Association). Erik asked the Board to approve resolution 15-03 accepting Rural Assistance Program Funds and authorize the Air Pollution Control Officer, Dan Newton to execute a grant agreement with Lewis Dow. Motion made by Director Hammond to approve resolution 15-03 and authorize the execution of the grant agreement by Mr. Newton,

seconded by Vice Chairman DeBoer. Motioned carried; Director McBride abstained.

10. Fiscal Year 2015-2016 Subvention Funds

Erik Edholm stated the State requires permit revenue is able to sustain the program and these funds are an annual source of revenue that is used to supplement programs that the District offers. These funds do require justification if they are not completely expended, since the goal is to supplement programs but not to create an excess. Director Hammond asked if the District usually spends all of the money. Mr. Edholm and Newton explained that we do not usually spend all of the funds and that is why our net balance has been growing. The State told the District we needed to start spending the funds and stop accumulating them so that is why we were able to create the Wood Stove Replacement Program. The wood stove program is accomplishing two goals; one to reduce air contaminants and the other is to spend excess funds. Mr. Edholm requests approval to submit Fiscal Year 2015-16 Application for Subvention Funds and authorize the Air Pollution Control Officer to submit the application. Motion made by Vice Chairman DeBoer to apply and submit Fiscal Year 2015-16 Application of Subvention Funds, seconded by Director Hammond. Motion carried unanimously.

I. ADJOURN 3:26 P.M.

Motion by Chairman Pyle to adjourn the December 8, 2015 Lassen County Air Pollution Control District Governing Board Meeting.