

**APPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
August 11, 2015**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, 66 N. Lassen Street, Susanville CA. with Chairman Bob Pyle, and Vice Chairman, Rod DeBoer; Directors; Lino Callegari, Tom Hammond, Jeff Hemphill. Also present were: Erik Edholm, Air Quality Specialist; and Krystle Hollandsworth, Administrative Staff Assistant. Absent: Director, Nicholas McBride.

C. AGENDA APPROVAL

It was moved by Director Jeff Hemphill, seconded by Director Tom Hammond, and carried unanimously to approve the August 11, 2015 agenda.

D. APPROVAL OF MINUTES

APPROVAL OF MINUTES FOR THE MEETING OF: April 14, 2015 and June 9, 2015. It was moved by Vice Chairman De Boer and seconded by Director Hammond to approve the minutes of April 14, 2015 and June 9, 2015. Motion carried unanimously. Nicholas McBride, absent.

E. BOARD MEMBER ISSUES/REPORTS

NO BOARD MEMBER ISSUES/REPORTS

F. CORRESPONDENCE

NO CORRESPONDENCE

G. PUBLIC COMMENT

NO PUBLIC COMMENT

H. MATTERS FOR BOARD CONSIDERATION

- 1. Report on District Activities:** Erik Edholm gave a report on the District's activities. The District had been involved with the following items since the last meeting: Hired a new Administrative Staff Assistant, Krystle Hollandsworth; Carl Moyer related activities, received funding August 11, 2015, publication will be in the paper next week with a 30 day application period; irrigation pump repower inspections; received Cycle 17 Carl Moyer funding; TIMBER application solicitation, branching out to other counties to see if they will give the District one of their applicants. If we can't spend all the TIMBER funds this year it will have to go to another County. Erik Edholm attended a Health Risk Assessment Training in Eureka, discussed Hot Spots Program and the changes to how cancer risks are determined. Staff is working on completing the woodstove replacement program application. Also, in Bieber and Susanville staff set up smoke monitors and information is listed on the LCAPD website.

2. District Financial Report

Erik Edholm presented district financial reports for June 2015. The decrease in balance was due to a clerical error which was corrected at the end of the fiscal year.

3. Woodstove Replacement Program

At the April 9, 2015, LCAPD meeting it was approved to create a policy and procedures manual for the Woodstove Replacement Program. Research was performed to evaluate other districts programs and North Coast seemed to be similar based on a variety of factors so staff used their program for reference in creating ours. Staff is proposing the first funding cycle the District allocate \$150,000 with \$1,500 per stove. At the end of a fiscal year staff will evaluate the fund balance and use that to determine future allocations. Eligibility criteria in regards to types of stoves were discussed and application eligibility. The approval process will be administered by Air District staff.

Vice Chairman De Boer inquired about who determines what stoves are eligible.

Erik Edholm informed the board about the EPA website and where to access a list of eligible stoves.

To reduce the conflict of interest opportunity staff has decided that LCAPCD employees, representatives and their immediate family members will not be able to apply for program funds.

There was discussion from the board about past practices and receiving grant funds.

It was moved by Vice Chairman De Boer and seconded by Director Tom Hammond to approve Resolution 15-02, approving the Lassen County Air Pollution Control District to expend funds for woodstove replacement program in the amount of \$150,000. Motion carried unanimously with Director McBride absent.

I. ADJOURN 3:16 P.M.

Motion by Vice Chairman, Rod De Boer to adjourn the August 11, 2015, Lassen County Air Pollution Control District Governing Board Meeting.