

**APPROVED MINUTES
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT
GOVERNING BOARD
April 14, 2015**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, 66 N. Lassen Street, Susanville CA. with Chairman, Bob Pyle; Board members, Lino Callegari, Tom Hammond, Jeff Hemphill, Nicholas McBride. Also present were: Dan Newton, APCO; Erik Edholm, Air Quality Specialist; and Yvonne Estrada, Administrative Staff Assistant.

C. AGENDA APPROVAL

It was moved by Jeff Hemphill, seconded by Nicholas McBride, and carried unanimously to approve the April 14, 2015 agenda.

D. APPROVAL OF MINUTES

APPROVAL OF MINUTES FOR THE MEETING OF: December 9, 2014. It was moved by Jeff Hemphill, seconded by Nicholas McBride to approve the minutes of June 10, 2014 and August 12, 2014. Motion carried unanimously.

E. BOARD MEMBER ISSUES/REPORTS

NO BOARD MEMBER ISSUES/REPORTS

F. CORRESPONDENCE

NO CORRESPONDENCE

G. PUBLIC COMMENT

NO PUBLIC COMMENT

H. MATTERS FOR BOARD CONSIDERATION

- 1. Report on District Activities:** Dan Newton gave the report on the District's activities. The District had been involved with the following items since the last meeting: Carl Moyer related activities: respond to various questions, applied for Year 17 funding, finalized projects; TIMBER applicant solicitation, attended Rural CAPCOA section meeting in Red Bluff, facility inspections; permit new sources; renew existing permits, woodstove replacement research, respond to complaints. Report received and accepted.
- 2. District Financial Report**
Dan Newton presented district financial reports for December 2014 through March 2015. Dan stated each month the balance has continued to increase and is expected to have a cash balance at the end of the fiscal year. Report received and accepted.
- 3. Time Extension for Dow Ranch Carl Moyer Project**
Erik Edholm presented the board with a contract amendment to extend the installation period of agreement 18-16-CMP-02 to August 10, 2015. 18-16-CMP-02 was an agreement with Dow Ranch and was for the repower of a

diesel agricultural pump motor with an electric pump motor. Erik stated the participant may submit a written request to extend this term if the project cannot be successfully completed due to circumstances beyond the participant's reasonable control. It was moved by Tom Hammond, and seconded by Jeff Hemphill to authorize APCO to execute a contract amendment to extend the term of 18-16-CMP-02 to August 10, 2015. Motion carried unanimously with Rod DeBoer absent.

4. Time Extension for Sustainable Energy Carl Moyer Project

Erik Edholm presented the board with a contract amendment to extend the installation period of agreement 18-16-CMP-03 to August 10, 2015. 18-16-CMP-03 was an agreement with Sustainable Ag Energy and was for the repower of a diesel agricultural pump motor with an electric pump motor. It was moved by Tom Hammond, and seconded by Nicholas McBride to authorize APCO to execute a contract amendment to extend the term of 18-16-CMP-03 to August 10, 2015. Motion carried unanimously with Rod DeBoer absent.

5. Time Extension for Five Hagata Ranch Carl Moyer Project

Erik Edholm presented the board with a contract amendment to extend the installation period of agreement 18-16-CMP-04 to August 10, 2015. 18-16-CMP-04 was an agreement with Hagata Ranch and was for the repower of a diesel agricultural pump motor with an electric pump motor. It was moved by Tom Hammond, and seconded by Jeff Hemphill to authorize APCO to execute a contract amendment to extend the term of 18-16-CMP-02 to August 10, 2015. Motion carried unanimously with Rod DeBoer absent.

6. Time Extension for Dot Land/Cattle Co. Carl Moyer Project

Erik Edholm presented the board with a contract amendment to extend the installation period of agreement 18-16-CMP-05 to August 10, 2015. 18-16-CMP-05 was an agreement with Hagata Ranch and was for the repower of a diesel agricultural pump motor with an electric pump motor. It was moved by Lino Callegari, and seconded by Tom Hammond to authorize APCO to execute a contract amendment to extend the term of 18-16-CMP-05 to August 10, 2015. Motion carried unanimously with Rod DeBoer absent.

7. Woodstove Replacement Program Policies and Procedures

Erik Edholm presented the board a brief summary of a proposed woodstove replacement program. Erik stated district staff was proposing an initial funding of \$150,000 for the replacement of pre-1990 wood burning systems with new EPA Phase II wood-burning system. Vouchers would \$1500 with a possible low income voucher up to \$3000. It was moved by Tom Hammond, and seconded by Lino Callegari to allow district staff to create a woodstove replacement program policies and procedures. Motion carried unanimously with Rod DeBoer absent.

8. Audit Engagement Letter for Badawi & Associates, 2014/2015 Audit

Dan Newton presented an audit engagement letter for board approval. The audit engagement letter was to confirm the services of Badawi and Associates to be provided to the Lassen County Air Pollution Control District for year

ending June 30, 2015. Dan stated the engagement would begin approximately April 27, 2015 and the total fees for their services would be \$2500.00. It was moved by Lino Callegari, and seconded by Tom Hammond to approve audit engagement letter and authorize Chairman to sign and submit letter for the year ending June 30, 2015. Motion carried unanimously with Rod DeBoer absent.

I. ADJOURN 3:20 P.M.

Motion by Tom Hammond to adjourn the April 14, 2015 Lassen County Air Pollution Control District Governing Board Meeting.