

**APPROVED MINUTES  
LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT  
GOVERNING BOARD  
June 10, 2014**

The Board convened in regular session at 3:00 P.M. in the City Council Chambers, 66 N. Lassen Street, Susanville CA. with Chairman, Bob Pyle; Vice Chairman, Rod DeBoer; Board members, Lino Callegari, Brian Wilson and Larry Wosick present. Also present were: Dan Newton, APCO; Erik Edholm, Air Quality Specialist; and Teo Lovin, Recording Secretary.

**C. AGENDA APPROVAL**

It was moved by Lino Callegari, seconded by Rod DeBoer, and carried to approve the June 10, 2014 agenda.

**D. APPROVAL OF MINUTES**

APPROVAL OF MINUTES FOR THE MEETING OF: March 11, 2014. It was moved by Rod Deboer and seconded by Lino Callegari to approve the minutes of March 11, 2014. Motion carried unanimously. Tom Hammond absent

**E. BOARD MEMBER ISSUES/REPORTS**

NO BOARD MEMBER ISSUES/REPORTS

**F. CORRESPONDENCE**

NO CORRESPONDENCE

**G. PUBLIC COMMENT**

NO PUBLIC COMMENT

**H. MATTERS FOR BOARD CONSIDERATION**

- 1. Report on District Activities:** Erik Edholm gave the report on the District's activities. The District had been involved with the following items since the last meeting: Carl Moyer Related Activities: began accepting applications for year 16, respond to various questions, inspect tractors, solicit TIMBER program applicants, monitor agreements; witness HL Power source test; facility inspections: Sierra Army Depot, California Correctional Center, Autopro Collision; respond to odor complaints California Correctional Center wastewater ponds; respond to burn complaints: open burning – Standish, open burning – Herlong; portable asphalt plant research; CAL/EPA Inspector Academy; permit new sources; renew existing permits; facility compliance review and training burn procedures and review. Report received and accepted.
- 2. District Financial Report**  
The Financial Reports for January through May 2014 were presented by Dan Newton. Dan stated that each month is staying fairly consistent. Each month the balance has been increasing steadily since January of 2012, when we

transferred from the County to the City, due to charging time out to street and road projects. Report received and accepted.

**3. Fiscal Year 2014/2015 Budget.**

Dan Newton reported there has been a slight increase in revenue, however; the majority of the fund balance increase appears to be coming from savings generated by charging Public Works Staff time to reimbursable projects. For Fiscal Year 2014-2015, the proposed budget includes an increase in salaries and benefits of \$6,272.71 and a decrease in services and supplies of \$4,252.00. This projection includes Carl Moyer funds, permit fees, DMV fees, Air Pollution Subvention, and property taxes. The expenditures are projected based on anticipated Carl Moyer Projects, Salaries and Benefits, and Services and Supplies. It was moved by Larry Wosick, and seconded by Rod Deboer to Adopt 2014-2015 Budget. Motion carried unanimously. Tom Hammond absent.

**4. Shifting Facility Permit Expiration Dates and Annual Renewal Fee Dates**

Shifting facility permit expiration dates and annual renewal fee dates was presented by Dan Newton. Dan stated the date the permit is issued sets the permit renewal date, and for various reasons, several district permit fees are due towards the end of the fiscal year. District staff has tried to shift some of the annual permit fee due dates so that the permit revenues are received earlier in the fiscal year (prior to March 31<sup>st</sup>). The reason for this is that some facilities may close or change their operations significantly. A portion of the anticipated revenues may not be there, and the District will not know until the last quarter of the fiscal year. Dan stated there are currently 11 facilities with annual permit renewal dates occurring after March 31<sup>st</sup> each year. The total anticipated revenues from these 11 facilities is \$17,430.40.

Rod Deboer asked what would the advantages/disadvantages of shifting the renewal fee dates.

Dan stated it would help the District to better calculate the budget at the end of the Fiscal Year.

Rod Deboer asked if the Permittee's are aware of this change.

Dan stated it would not be mandatory, just a recommendation and everyone would be notified my mail prior to the changes taking effect.

Direction was provided to staff to go forth with the shifting of the facility permit expiration dates and annual renewal fee dates with the exception of the changes being optional to the permittees. Tom Hammond absent.

**5. Carl Moyer Grand Award, Robert Beaman**

Erik Edholm presented the Carl Moyer Grant for execution under the 15<sup>th</sup> Cycle grant, of which the District currently has \$38,359.16 available for award. The proposed grant is to Robert Beaman for a tractor replacement project that will replace a 1961 John Deere 4010 with a 2014 John Deere 5100 M series, for a total grant amount of \$35,000.

Brian Wilson asked if the District has ever had anyone not meet the hours required.

Erik explained that the old tractors didn't have an hour meter so it's hard to say, but as for the new ones, no.

It was moved by Lino Callegari, and seconded by Brian Wilson to approve the Carl Moyer Grant application and Contract for execution under the 15<sup>th</sup> Cycle grant. Motion carried unanimously. Tom Hammond absent.

**6. Proposed Changes to Carl Moyer Program Policies and Procedures**

Erik Edholm presented the Proposed Changes to Carl Moyer Program Policies and Procedures. Erik stated due to the increased interest in the Carl Moyer Program, the board may want to consider limiting funding to one project per applicant per funding cycle. There is currently no limit on repower and retrofit projects. The District suggests adding the following changes below to Section 11 - Project Selection.

*Only one project per applicant will be considered. However, if money remains after all qualified projects have been funded; applicants may apply for grants for additional projects.*

It was moved by Rob Deboer, and seconded by Brian Wilson to authorize the Proposed Changes to Carl Moyer Program Policies and Procedures. Motion carried unanimously. Tom Hammond absent.

**7. Carl Moyer Program Multidistrict Grant for Truck Improvement/Modernization Benefitting Emission Reductions (TIMBER) Program.**

Erik Edholm presented the Carl Moyer Program Multidistrict Grant for Truck Improvement/Modernization Benefitting Emission Reductions (TIMBER) Program. Erik stated The California Air Resources Board has set aside funding for multidistrict projects for fiscal year 2013-14 (cycle 16). These funds are allocated in addition to the Carl Moyer funds that the District already receives. The funding is available to participate in the replacement of logging trucks within our district. It was moved by Lino Callegari, and seconded by Larry Wosick to adopt Resolution 14-04 approving the TIMBER application and authorizing the APCO to submit the application, execute the grant agreement and submit/execute all necessary documents to receive the funding. Motion carried unanimously. Tom Hammond absent.

**I. ADJOURN 3:55 P.M.**

Motion by Larry Wosick to adjourn the June 10, 2014 Lassen County Air Pollution Control District Governing Board Meeting.