



Lassen County Air Pollution Control District

720 South Street, Susanville, CA 96130

Telephone (530)257-1041 FAX (530)257-1057

<http://www.lassenair.org/>

Wood Stove Replacement Program Eligibility & Application Instructions

Information:

The Lassen County Air Pollution Control District's (District) Wood Stove Replacement Program assists in replacing operable and older non-certified wood stoves with cleaner, more fuel-efficient wood heating devices or other less polluting heating appliances. Replacements that may qualify for funding include: (1) Replacement of non-EPA certified and pre-1990 wood heating appliances with EPA certified appliances, and (2) Replacement of non-EPA certified and pre-1990 wood heating appliances with propane or natural gas appliance.

Funds will not be used to replace non-acceptable devices which include but are not limited to: a fuel oil heater, kerosene heaters, upgrades from propane to propane, or upgrades from one natural gas heating unit to another natural gas system. Open hearth gas fireplaces are not eligible for an upgrade to a gas insert.

The District has authorized \$45,000.00 for the program, with a limit of \$1500 per stove replaced per family to provide rebates for the replacement of up to 30 wood stoves within Lassen County. Grants will be awarded on a first come first serve basis.

The District reserves the right to alter the conditions of this program without notice and to administer these grant funds in a manner which it feels will most benefit the air quality of Lassen County.

Eligibility Criteria:

- The applicant must be a full-time resident of and the current stove must reside within Lassen County.
- Applicant must own the residence and reside there, no rental properties will be allowed.
- The following are NOT eligible for this program:
 - Persons which have received a Wood Stove Replacement Grant within the previous five year period.
 - District employees and Board Members
- Submission of an application does not guarantee funding.
- Incomplete applications will not be accepted.
- New equipment cannot be purchased prior to receiving the Award Notification Letter.
- Self-installation of the new device is eligible for this program. A final approved building permit is required.

The Replacement Device:

- Funds can be used only for new projects installing gas devices or EPA certified or wood-burning devices.

- Your wood burning device must appear on the certified list. For a list of EPA certified wood-burning devices go to:

<http://www.epa.gov/Compliance/resources/publications/monitoring/caa/woodstoves/certifiedwood.pdf>

Instructions:

1. The Initial Application Request Form, Part A, must be completed and signed by the Applicant and submitted to the District office. There is no deadline but funds will be disbursed on a first come first serve basis until all allocated funds have been expended. (Do not purchase the new equipment before receiving an Award Notification Letter. Purchasing the new equipment prior to receiving the Award Notification will forfeit your grant.) The exact type of heating appliance must be specified on the application form. The replacement grants will only be awarded for the exact equipment specified on the application. Applications are available online and at District office. Submit completed applications to:

Lassen County Air Pollution Control District
Attn: Wood Stove Replacement Incentive Program
720 South Street
Susanville, CA 96130

Faxed applications will not be accepted as an original signature is required.

All applications received will be subject to a review.

2. If you are selected to receive an incentive grant, you will be notified by mail and will receive Part B of the Wood Stove Replacement Grant application form. Following the delivery and installation of the stove, the final approved building permit, and Certification of Scrapping, Part B, must be completed, signed, and then returned to the District office along with a paid invoice for purchase of the new device, a receipt of salvage/scrapping, and the existing stove doors.
3. The new heating appliance must be installed and grant award application form Part B and a copy of the final approved building permit submitted to the District within 90 days of the grant award date. **Failure to complete the installation and/or submit the information within the 90 day period will result in forfeiture of the grant award.**
4. The District will process the payment request and remit payment to validated requests within 30 days.
5. "Scrapping" of current heating appliance means to ensure that it is rendered unfit for its intended use by destruction or by delivery to the scrap metal yard or recycling facility to be later destroyed or recycled for scrap. Fireplace and insert projects will require before and after photos to be submitted to verify that the fireplace can no longer be used or that the older insert is no longer in place. Any pieces removed from the fireplace/insert (damper, smoke shield, etc.) must be scrapped. The resale or transfer of the stove that is replaced in usable condition, for the purpose of its reuse as a stove, is a violation of the terms of the Wood Stove Replacement Program and will result in forfeiture of the grant award. Stove doors must be removed and returned to District.



Wood Stove Replacement Program Part A Initial Application Request Form

Name:		Phone:	
Mailing Address (include City, State, & Zip Code):			
Street Address (include City, State, & Zip Code):			
Do you own this residence? Yes <input type="checkbox"/> No <input type="checkbox"/>	Is the residence a rental? Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have access to Natural Gas? Yes <input type="checkbox"/> No <input type="checkbox"/>	
How did you hear about the grant?			
Current stove to be removed: Brand, type, and year of manufacture (estimate if necessary) or best description			
Proposed Replacement Stove: Must be new, gas or wood fueled, and on the EPA Certified List which can be found at: www.epa.gov/Compliance/resources/publications/monitoring/caa/woodstoves/certifiedwood.pdf			
Manufacture: _____		Model: _____	
Gas	Pellet	Wood	If pellet/wood fueled: Catalytic Non-Catalytic
The data below can be found in the most current list of EPA Certified Wood Stoves or provided by the stove dealer:			
Emission Rate G/HR: _____		Heat Output BTU/HR: _____	
Efficiency Rate: _____			
Retailer Information: (Business stamp or enclosed business card acceptable)			
Method Proposed for Scrapping the Existing Stove:			

I certify that I have not purchase the device that I am applying for on this application and will not purchase a device until I received an approval letter. I certify that the above stated information is true and correct and that I have read, understand, and agree to the terms set forth within the Application Instructions.

Applicant Signature: _____ Date: _____